



AMERICAN ACADEMY OF
ORAL AND MAXILLOFACIAL RADIOLOGY

AAOMR 69th Annual Session

September 12-15, 2018

Grand Hyatt San Antonio • San Antonio, TX

AAOMR Exhibitor Registration Form

Company Name: _____

Name of Contact Person: _____

Address: _____

City, State, Zip: _____

Email: _____ Phone: _____

NAMES OF ALL COMPANY REPRESENTATIVE(S) ATTENDING

Rep #1: _____ email: _____ cell: _____

Rep #2: _____ email: _____ cell: _____

_____ Single - 8' X 10' Space(s) @ **\$3,500 (Member price)**

_____ Single - 8' X 10' Space(s) @ **\$4,500 (Non-Member price)**

NOTE: Exhibitors are responsible for making arrangements for electrical telephone lines, DSL connections, etc. directly with the hotel for additional charges.

RULES AND REGULATIONS GOVERNING EXHIBITS

Exhibit Space

The exhibit space will be located near the conference registration area and the general session space. No booth dividers will be utilized. Signs or special displays may not extend above eight feet in height. No signs or articles may be posted, nailed or otherwise attached to any of the hotel premises. Gasoline, kerosene, acetylene or other flammable or explosive substances will not be permitted in the building.

ADA CERP Compliance Requirements

The AAOMR must ensure that product promotion materials, product-specific advertisements, and live staffed exhibits are separate from CDE activities. As such exhibitor activities must be held in a separate room away from CDE courses/educational programs during Annual Session. Exhibitors must ensure that advertisement and promotional materials are not displayed nor distributed in the educational space, immediately before, during or after CDE activities. Sales representatives and/or exhibitors of commercial entities are not permitted to engage in sales or promotional activities while in the space or place of the CDE program presentations.

Exhibit Quality

Exhibits of informative, educational, professional, ethical, and beneficial character are welcomed. The Exhibit Coordinator reserves the right to decline or prohibit an exhibit or proposed exhibit for reasons of taste, professional quality, or ethics and to decline or prohibit persons of same, for purposes of exhibiting at the meeting. Public address systems and sound motion pictures may not be used, unless arranged for in a separate area outside of visual and auditory range. There may be additional costs for these types of exhibits.

Representatives

Names of representatives of all exhibiting organizations must be submitted to the AAOMR in the online registration. A maximum of two (2) representatives are allotted per exhibitor space. Customized name badges will be ready when the representatives arrive. These ID name badges permit access to the Exhibit area and complimentary attendance to the non-tuition CE and Scientific Sessions. Only the representative names submitted in the online registration are the names with customized name badges.

Insurance Protection

If insurance protection is desired, each exhibitor will individually purchase same.

Allotment

Exhibit space will be allotted according to the date of receipt of the signed Exhibitor Registration Form. These signed paper copies must be mailed to the Exhibit Coordinator. The specific booth(s) location assignment is determined by the AAOMR.

Application

Registration and payment must be completed in the online registration process. The AAOMR reserves the right to extend invitations to exhibitors of its choosing at all times. Applications received are on a space available basis. The deadline for submitting the Booth Registration Form is **July 31, 2018**. Late exhibitor registration will be accepted on a space availability basis with an additional Late Registration Fee of \$100.00.

Contract

Each exhibitor must execute their own registration for the right to use an exhibitor booth space. Subletting or sharing space is not allowed. Exhibit space registration will not be binding in the event of fire, strikes, riot, earthquake, civil disturbance, acts of God, war, or other unavoidable circumstances which would render the building exhibit area unfit for use, or that may prevent the presentation of the meeting. Exhibitors will indemnify and hold harmless AAOMR from all liability which might ensue from any cause whatsoever.

Exhibitor Fee

The Exhibitor Fee is three thousand five hundred dollars (\$3,500.00) per space for members and four thousand five hundred dollars (\$4,500.00) for non-members. The fees are paid when registering online at the Annual Session page of the AAOMR website (www.AAOMR.org). The signed Exhibitor Registration Form must be sent to the AAOMR by **July 31, 2018**. The cancellation refund policy is also detailed in the online registration.

Booth Size/Type

The Exhibitor Fee includes one 6' x 30" skirted table and two chairs. Each exhibitor is responsible to arrange their electrical needs with the hotel. Signs or special displays may not extend above 8' in height. If you have special needs, please contact the Exhibit Coordinator prior to the meeting. No interference with light or space of any other exhibitor will be permitted.

Installation, Opening, and Closing

The exhibit hall will be open from 7:00 am to 5:00 pm Wednesday through Friday, September 12-14, 2018. The exhibit area will be open for set up Tuesday evening, September 11, 2018 at 8:00 pm. Move out must be completed by Friday, September 14, 2018 at 6:00 pm.

Special Needs

While we cannot make any guarantees, the AAOMR is committed to working with our exhibitors to accommodate any special needs. We will make every effort to honor reasonable requests. If any exhibitor requires special assistance or special accommodations under the American Disability Act, please notify the Exhibit Coordinator, Karen Benton, by telephone at 331-307-4396 or email at conference@AAOMR.org.

AGREEMENT, RELEASE FROM LIABILITY, AND INDEMNIFICATION

Voluntary Participation

1. I, _____ acknowledge that I have (or my company has) voluntarily applied to participate in the 69th Annual Session of the American Academy of Oral and Maxillofacial Radiology ("AAOMR"), which is scheduled for September 12-15, 2018 at the Grand Hyatt San Antonio Hotel, San Antonio, TX ("The Premises").

Authority of Signer

2. The Name of the company that I represent is _____. I represent that I have the authority to execute this Agreement, Release, and Indemnification on behalf of the above named company.

Assumption of Risk

3. I (or my company) am (or is) installing equipment on the premises. I am aware that the equipment, which will be on the premises for the purposes of display or other reasons, may be hazardous if not used properly. I am also aware that AAOMR is not indemnifying me or my company against loss or damage to my property for any reason. I am also aware that AAOMR is not indemnifying me or my company against any tort liability whatsoever as a result of my participation or my company's participation. My company and I are voluntarily participating in this **AAOMR 69th Annual Session** with the knowledge of the danger involved and the lack of indemnification. I hereby agree, on behalf of myself and my company, to accept any and all risks of liability, and verify this statement by placing my initials here _____.

Release

4. As consideration for being permitted by AAOMR or one of its affiliated organizations to participate in these activities and use the premises, I hereby agree on behalf of myself and my company that neither I nor any member of my company, nor the assignees, heirs, distributors, guardians, or legal representatives of my or any member of my Company will make a claim against, sue, or attach the property of AAOMR or any of its affiliated organizations or the supplier of any of the equipment I will use in these activities, for injury or damage resulting from the negligence or other acts, howsoever caused by any employee, agent, or contractor of AAOMR as a result of my participation in the above mentioned 69th Annual Session. I hereby release AAOMR and any of its affiliated organizations from all actions, claims, or demands that I, my assignees, heirs, distributors, guardians, and legal representatives now have or may hereafter have for any injury or damage resulting from my participation in the above mentioned 69th Annual Session.

Indemnification

5. As further consideration for being permitted by AAOMR or one of its affiliated organizations to participate in these activities and use the premises, I hereby agree on behalf of myself and my company that I and my company will indemnify AAOMR against any and all third party and public liability tort claims which may arise as a result of my and/or my company's participation in the above mentioned 69th Annual Session.

Knowing and Voluntary Execution

6. I have read this agreement and fully understand its contents. I am aware that this is a release of liability and a contract between my company and the American Academy of Oral and Maxillofacial Radiology and/or its affiliated organizations and sign of my own free will.

Executed on _____ , 2018

Signature of Representative